



Minutes Robertsdale City Council
Monday, December 15, 2025 ~ 6:00 p.m.

I. Call to Order

Mayor Campbell called the meeting to order at 6:00 p.m.

II. Invocation

Offered by Councilmember Lynn

III. Pledge of Allegiance

IV. Roll Call

Present:

Mayor Ruthie Campbell
Councilmember Jonathan Kitchens
Councilmember Adam Manning
Councilmember Jonathan Lynn
Councilmember Danna Overstreet
Councilmember Paul Hollingsworth

Absent: None

V. Approval of Previous Minutes:

1. Regular Council Meeting – December 1, 2025

Councilmember Kitchens made a motion to approve the minutes of December 1, 2025, as written. Councilmember Overstreet seconded the motion. There was no discussion on the motion, and the vote was unanimous.

VI. Approval of Bills – Per List

Councilmember Hollingsworth made a motion to accept the bills for payment as presented. Councilmember Manning seconded the motion. There was no discussion on the motion. The vote was unanimous.

VII. Public Comments – Agenda Only (Limit comments to 3 minutes or less)

No public comments.

VIII. Presentations:

1. Robertsdale Rotary – Ryan Frolik

Mr. Frolik provided an overview of the Rotary’s community contributions and requested continued support of the City for their 2026 Rotary Rodeo. He asked for the use of the Coliseum arena and the billboard to promote the event.

Councilmember Hollingsworth made a motion to approve the use of the Coliseum arena and the billboard. Councilmember Overstreet seconded the motion. There was no discussion, and the vote was unanimous.

2. Alabama Free Clinic

Alicia Gourlay, Executive Director, presented clinic services and impact within Baldwin County and Robertsdale. She requested funding of \$3,000 for 2026 and \$3,000 for 2027.

Councilmember Hollingsworth made a motion to approve a two-year Service Contract with Alabama Free Clinic at \$3,000 per year. Councilmember Overstreet seconded the motion. There was no discussion, and the vote was unanimous.

3. Robertsdale High School Softball Program (Added to the Agenda)

Coaches and student-athletes presented a request for sponsorship of \$750 for a field fence sign.

Councilmember Kitchens made a motion to approve the \$750 Gold Sponsorship. Councilmember Manning seconded the motion. Councilmember Hollingsworth commended the students for their participation. The vote was unanimous.

IX. Unfinished Business:

1. Larry Alexander – Re-deed 2 lots given to the City (Request Withdrawn)
2. Tim Mullek – Litter Issue

Mr. Mullek addressed an ongoing litter issue impacting his farmland south of Walmart. City staff summarized prior mitigation efforts by Walmart and the City, and assured him that the issue would be further reviewed. No action was taken.

3. Appointment of Police Chief

Police Chief Brad Kendrick announced his retirement, effective December 21, 2025, after 36 years of service with the City. He expressed his appreciation for all the officers who work for him and his time with the City. The Mayor and Council voiced their appreciation for his years of service.

Mayor Campbell recommended Daniel Steelman be appointed as the Chief of Police. Councilmember Manning made a motion to appoint Daniel Steelman as the Police Chief. Councilmember Lynn seconded the motion. Councilmember Hollingsworth wished the new Police Chief the best of luck and success. The vote was unanimous.

X. New Business:

1. Continued Support for JD Sellars Stadium

Councilmember Hollingsworth mentioned that this is maintenance support of \$15,000 for the stadium, and made a motion to continue the support. Councilmember Overstreet seconded the motion. Councilmember Kitchens asked if this was annual support, and was informed that this is for one year. The vote was unanimous.

2. Public Works – Surplus Vehicle

Councilmember Hollingsworth made a motion to authorize Public Works to surplus the 2025 Ford F-350 and sell it through GovDeals. Councilmember Lynn seconded the motion, and the vote was unanimous.

3. Request to Appoint Beth Lores Robinson to a Vacancy on the Zoning Board of Adjustments

Councilmember Kitchens made a motion to appoint Beth Lores Robinson to the vacancy on the Zoning Board of Adjustments. Councilmember Overstreet seconded the motion. There were no other nominations. The vote was unanimous.

4. Fire Department – Surplus Items

Councilmember Lynn made a motion to authorize the Fire Department to surplus the obsolete gym equipment items. Councilmember Manning seconded the motion. The vote was unanimous.

5. Civil Southeast – Wilters Street Drainage Improvement Proposal

Alan Killen, with Civil Southeast, informed the Council that this proposal is to replace failing culverts near the Elementary School.

Councilmember Hollingsworth made a motion to approve the engineering contract with Civil Southeast, subject to review by the City Attorney. Councilmember Kitchens seconded the motion. The vote was unanimous.

XI. Reports of Officers/Departments/Committees

XII. Resolutions and Ordinances:

1. Ordinance No. 010-2025 – Amend Portions of Chapter 5, Building and Construction, of the City Code.

Motion was made by Councilmember Lynn, seconded by Councilmember Manning, to suspend the rules to allow for the immediate passage of this ordinance at this meeting, and the same passed and adopted by unanimous vote of the Council. Roll call vote revealed: Ayes: Mayor Campbell, Councilmembers Kitchens, Manning, Lynn, Overstreet, Hollingsworth. Nay: None. Motion carried.

Motion was made by Councilmember Kitchens, seconded by Councilmember Hollingsworth, to adopt Ordinance No. 010-2025. Roll call vote revealed: Ayes: Mayor Campbell, Councilmembers Kitchens, Manning, Lynn, Overstreet, Hollingsworth. Nay: None. Motion carried. APPENDIX II

XIII. Other New/Unfinished Business

XIV. Information:

XV. Public Comments (Limit comments to 3 minutes or less)

Public comments given by: Mary Booth and Tim Mullek.

XVI. Adjournment

The motion to adjourn was made by Councilmember Hollingsworth and seconded by Councilmember Overstreet. The vote was unanimous.

APPROVED THIS 5th DAY OF January, 2026.


SECRETARY


MAYOR

Vendor Name	Voucher Description	Open Amount	Paid Amount
3 H'S MONOGRAM & APPLIQUE/AMY ACTION	MONOGRAMMING (20) DUFFEL BAGS	324.00	0.00
ACTION	BUILDING PERMIT SIGNS	0.00	900.00
ACTION	CUPS FOR CHRISTMAS PARADE	420.00	0.00
AIRGAS USA, LLC	CYLINDER RENTALS	2040.03	0.00
AL DEPT OF TRANSPORTATION	PROJECT OVERRUN - TRAFFIC LIGHT	5493.13	0.00
ALACOURT.COM	ONLINE COURT RECORDS	107.00	0.00
ALTEC INDUSTRIES INC	INSPECTIONS	3047.00	0.00
ARISTA INFORMATION SYSTEMS, INC	UT BILLS- PRINT SERVICE & POSTAGE	3748.02	0.00
AT&T MOBILITY	ALL CITY CELL PHONE	2860.90	0.00
AXON ENTERPRISE INC.	PD EQUIPMENT	0.00	15701.14
BALDWIN CO REVENUE COMMISSION	PROPERTY TAX	0.00	411.12
BALDWIN PORTABLE TOILETS	CHRISTMAS PARADE HB PARK	0.00	380.00
BAY IMAGES	PLAQUE FOR WWTP	2850.00	0.00
BRIGHTSPEED	UT DEPT/ PHONE EXPENSE / ACCT#3	0.00	575.38
CAMPBELL HARDWARE	UT,EL,WA,RC,SW, PW/ OPER SUPPLI	537.37	0.00
CARRIE J. BAGGETT	CITY HL-CLEANING SERV	200.00	200.00
CENTRAL BALDWIN MIDDLE SCHOOL	DONATION - CROSS COUNTRY / TRAC	0.00	1200.00
CITIZENS' BANK	COLISEUM PAYMENT	0.00	10954.20
COASTAL INDUSTRIAL SUPPLY LLC	(12) PKS L GLOVES, (12) PKS XL GLOV	0.00	1235.52
COASTAL INDUSTRIAL SUPPLY LLC	STAPLE GUN	0.00	39.78
COASTAL INDUSTRIAL SUPPLY LLC	LENS WIPES - STREETS	29.98	0.00
COASTAL INDUSTRIAL SUPPLY LLC	HEATER FOR SHOP	599.99	0.00
CONSOLIDATED PIPE & SUPPLY	(4) 2 REGISTERS, (2) 5/8 REGISTERS,	0.00	1415.00
DAVISON FUELS & OIL COMPANY	FUEL FOR CITY VEHICLES	5098.60	2065.81
DEWBERRY ENGINEERS, INC.	AMPH SURVEY	0.00	7500.00
EMERGENCY NETWORKING	ANNUAL FEES - FIRE SUITE & CAD C	4595.00	0.00
EMPIRE PIPE & SUPPLY CO, INC	SEWER CAMERA	15532.58	0.00
EVER E BEDOYA	IN-PERSON COURT INTERPRETATION	175.00	0.00
GALLS, LLC	PD EQUIPMENT & BOOTS	272.96	0.00
GALLS, LLC	PD UNIFORMS	56.97	0.00
GATEWAY ELECTRICAL SUPPLY, LLC	3IN CONDUIT	420.48	355.00
GRANT MANAGEMENT LLC	06/01/2025-03/31/2026	0.00	8000.00
GREER'S #34	FIRE DEPT. GROCERIES	0.00	325.13
GRESKO SUPPLY, INC.	ELECTRIC INVENTORY ORDER	1550.00	0.00
GULF COAST BLDG SUPPLY & HARDWARE	REPR & MTN TO BLDGS, OPER & MIS	0.00	2570.65
GULF COAST MEDIA	LOCAL ADS WEDNESDAY / BALDWIN	2521.44	0.00
HERC RENTALS	COLLEGE PUMP VAC - 10/29/25	0.00	7295.48
HERC RENTALS	PUMP VAC ASST. CIRCLE DR	5100.38	0.00
HOWARD HARPER	SANTA & MRS. CLAUS - PICTURES W	0.00	300.00
IMPERIAL DADE	CENTERPULL, PAPER TOWELS, 80Z	0.00	221.47
IMPERIAL DADE	PAPER TOWELS, 200Z STYROFOAM	0.00	89.95
IMPERIAL DADE	1 CASE HAND SOAP	56.44	0.00
IMSA	2026 MEMBERSHIP DUES	0.00	340.00
INDUSTRIAL CHEMICALS, INC.	(500) BAGS HYDRATED LIME, (4000) LB	0.00	3420.00
JAMES PARRISH COLEMAN	NOV/2025 COURT CONTRACT SERV	0.00	1800.00
JENNY L GIPSON	MONTHLY COURT MILEAGE	0.00	49.14
KENNETH R. RAINES LAW FIRM	RETAINER LEGAL EXPENSES FOR N	6890.74	950.00
KNOX COMPANY	KNOXCONNECT CLOUD LICENSES	584.00	0.00
LEXIPOL, LLC	ANNUAL POLICY MANUAL & DAILY TR	0.00	13409.98
LOXLEY CWC GENERAL FUND	INMATE LABOR	4170.00	0.00
MAMA LOU'S RESTAURANT	INMATE MEALS	0.00	1224.00
MATHES OF ALABAMA/FOLEY	CAT 6 CABLE, PUSH IN CONNECTOR	0.00	222.46
MCALFEERS	OFFICE FURNITURE - DELIVERY / INS	0.00	5466.00
MIDDLETON AUTO PARTS	REPR & MNT TO VEHICLES & EQUIP,	0.00	5488.53
OFFICE OF PROSECUTION SERVICES	PRETRIAL DIVERSION RECORDS	14.00	0.00
PAM'S EMBROIDERY & SEWING	EMBROIDERY - PD	40.00	0.00
PARISH TRACTOR	SKIDSTEER REPAIRS	0.00	593.60
PAULA L WIRTH	MILEAGE EXPENSE	0.00	16.80
PITNEY BOWES (MTR)	RENTAL EXPENSE	225.00	0.00
PRO CHEM INC	GERM STOPPER, (2) KNEELING MATS	0.00	232.84
QUALITY PRINTING & BUSINESS SYSTEMS	CITY HALL/ COPIER MTN EXPENSE	0.00	168.52
QUALITY PRINTING & BUSINESS SYSTEMS	COPY/ COPIER MTN EXPENSE	0.00	117.90
QUALITY PRINTING & BUSINESS SYSTEMS	COPY/ COPIER MTN EXPENSE	0.00	55.00
QUALITY PRINTING & BUSINESS SYSTEMS	INK / TONER	20.74	0.00
RACINE FEED, GARDEN & SUPPLY	SOD STAPLES	0.00	61.50
RACINE FEED, GARDEN & SUPPLY	T POST	0.00	666.75
REGIONS BANK CORP TRUST OPERATIONS	ANNUAL TRUSTEE FEES	0.00	1965.00
ROBERTSDALE AUTO PARTS	BELT FOR PD HVAC & BIT HOLDER	0.00	49.97
ROBERTSDALE AUTO PARTS	AC BELT - COLISEUM	0.00	37.99
ROBERTSDALE AUTO PARTS	ANGLE GRINDER	0.00	329.00
ROBERTSDALE AUTO PARTS	(2) GREASE FITTINGS FOR GREASE C	0.00	21.97

BILL LIST

ROBERTSDALE FEED, SEED & SUPPI	BAG BROWN TOP, BAG RYE GRASS		
ROBERTSDALE POWER EQUIP	FD - EQUIPMENT REPAIRS		
ROBERTSDALE POWER EQUIP	MUFFLER - FD RTV		
RUTH M CAMPBELL	PHONE EXPENSE		
SAM'S CLUB / SYNCHRONY BANK	ALL CITY/ OPER SUPP, JANT SUP, RE		
SHEPPARD SERVICES, LLC	CIRCLE DRIVE LIFT STATION REPAIR		
SHEPPARD SERVICES, LLC	PUMP REPAIR FOR OUTLAND DR LS		
SOUTHERN COMPANY SERVICES, IN	TRANSMISSION & ANCILLARY SERV		
SOUTHERN PIPE & SUPPLY	6" & 12" PIPE FOR AMPHITHEATER		
SRM CONCRETE	CONCRETE - 22859 MOBILE ST		
STAPLES	OFFICE SUPPLIES		
STERICYCLE, INC.	SHRED IT SVCS - PW		
STERICYCLE, INC.	SHRED IT SVCS - CH		
STEWART ENGINEERING INC	PROF ENGINEERING		
STUART C. IRBY CO.	(2000 FT) 3/8" GUY WIRE, (50) CONNE		
STYX'S TRACTOR AND TREE SERVIC	TREE REMOVAL - E. HAMMOND ST		
SUNBELT SOLOMON SERVICES, LLC	EQUIPMENT REPAIRS		
SUNSHINE FILTERS OF PINELLAS, IN	(4) FILTERS		
SWEAT TIRE CO INC	TIRE REPAIR FOR TRAILER		
SWEAT TIRE CO INC	TIRE REPAIR TRUCK 11		
SWEAT TIRE CO INC	TIRES FOR PD GOLF CART		
SWEAT TIRE CO INC	FLAT REPAIR #50		
SWEAT TIRE CO INC	ROTATE & BALANCE FOR VEHICLE 15		
SWEAT TIRE CO INC	NEW SET TIRES - #60		
SWEAT TIRE CO INC	REPAIR TIRE ON SIDE BY SIDE - ELE		
SWEAT TIRE CO INC	TRUCK 19 - (6) WHEEL ALIGNMENT		
SWEAT TIRE FOLEY EAST	PARADE ROUTE CLEAN UP		
SWEEP MASTERS, INC.	PD BODYCAM DATA		
T MOBILE	FSA & ACA ADMINISTRATIVE FEES		
TASC	MONTHLY SERVER MAINTENANCE		
TeamLogic IT			
THE BANK OF NEW YORK MELLON, I	PROJ NO FS010254-01		
THOMAS F MONK	NOV/2025 COURT CONTRACT SERV		
TREVIPAY	OPERATING/JANITORIAL SUPPLIES		
UNITED RENTALS (NORTH AMERICA	61-70" SMOOTH DRUM ROLLER - REN		
US DEPARTMENT OF ENERGY	SEPA - POWER PURCHASED		
USA BLUEBOOK, LTD	SEWER LAB SUPPLIES		
WALMART COMMUNITY/ CAPITAL O	OPERATING/JANITORIAL SUPPLIES		
WITTICHEN SUPPLY COMPANY, INC	CAPACITOR / ICE MAKER FILTERS		
WITTICHEN SUPPLY COMPANY, INC	AC FILTERS - PW		
WM CORPORATE SERVICES, INC.	WASTE DISPOSAL CITY PARK		
WM CORPORATE SERVICES, INC.	WASTE DISPOSAL PZK/CIVIC CTR		
WM CORPORATE SERVICES, INC.	WASTE DISPOSAL COLISEUM		
WM CORPORATE SERVICES, INC.	WASTE DISPOSAL WWTP		
WM CORPORATE SERVICES, INC.	WASTE DISPOSAL WWTP 2ND DUMP		
Open & Paid Invoice Totals:		\$202,973.91	\$205,002.93
Grand Total of Open & Paid Invoices:			\$407,976.84

ORDINANCE NO. 010-2025

AN ORDINANCE TO AMEND PORTIONS OF CHAPTER 5 OF THE CODE OF ORDINANCES OF THE CITY OF ROBERTSDALE, ALABAMA.

BE IT ORDAINED, by the City Council of the City of Robertsdale, Alabama, as follows:

That the Code of Ordinances of the City of Robertsdale, as amended, be further amended by deleting certain sections as listed below:

under CHAPTER 5 BUILDING AND CONSTRUCTION, DELETE THE FOLLOWING:

ARTICLE 1. IN GENERAL

Sec. 5-6. Same--Fees.

- (a) Residential new construction/major addition. Fee shall be based on the following:

TABLE INSET:

Site plan review		\$30.00
Single-family	- Valuation:	\$70.00 per sq. ft. heated area
Multi-family	- Valuation:	\$70.00 per sq. ft. heated area
Townhouse	- Valuation:	\$70.00 per sq. ft. heated area
Condo/apartment	- Valuation:	\$70.00 per sq. ft. heated area
Garages	- Valuation:	\$30.00 per sq. ft.
Covered patio	- Valuation:	\$30.00 per sq. ft.
Porches	- Valuation:	\$30.00 per sq. ft.
Basements, etc.	- Valuation:	\$30.00 per sq. ft.
Unheated area	- Valuation:	\$30.00 per sq. ft.

BUILDING PERMIT FEES

TABLE INSET:

Single-family	\$4.00 per \$1,000.00
Multi-family	\$5.00 per \$1,000.00
Townhouse	\$5.00 per \$1,000.00
Condo/Apartment	\$5.00 per \$1,000.00
Electrical fee	\$110.00 per unit
HVAC fee	\$110.00 per unit
Plumbing fee	\$110.00 per unit

and add the following:

under CHAPTER 5 BUILDING AND CONSTRUCTION

ARTICLE I. IN GENERAL

Sec. 5-6. Same--Fees.

(a) Residential new construction/major addition. Fee shall be based on the following:

Site plan review.....\$30.00

The valuation of Heated and Unheated areas of Residential dwellings shall be calculated by using the current ICC Building Valuation Data table.

BUILDING PERMIT FEES

TABLE INSET:

Single-family	\$4.00 per \$1,000.00
Multi-family	\$5.00 per \$1,000.00
Townhouse	\$5.00 per \$1,000.00
Condo/Apartment	\$5.00 per \$1,000.00
Electrical fee	\$110.00 per unit
HVAC fee	\$110.00 per unit
Plumbing fee	\$110.00 per unit

APPROVED THIS 15TH DAY OF DECEMBER, 2025

ATTEST:


CITY CLERK


MAYOR

CERTIFICATION:

I, Shannon Burkett, as City Clerk of the City of Robertsdale, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance Number 010-2025 is a true and correct copy of such Ordinance that was duly adopted by the City Council of the City of Robertsdale on the 15th day of December, 2025, as same appears in the official records of said City.