



Minutes Robertsdale City Council
Monday, November 17, 2025 ~ 6:00 p.m.
Workshop at 5:00 p.m.

I. Call to Order

Mayor Campbell called the meeting to order at 6:00 p.m.

II. Invocation

Offered by Councilmember Kitchens

III. Pledge of Allegiance

IV. Roll Call

Present: Mayor Ruthie Campbell
Councilmember Jonathan Kitchens
Councilmember Adam Manning
Councilmember Jonathan Lynn
Councilmember Danna Overstreet
Councilmember Paul Hollingsworth

Absent: None

V. Approval of Previous Minutes:

Organizational Meeting – November 3, 2025

Councilmember Kitchens made a motion to approve the November 3, 2025, minutes as written. Councilmember Overstreet seconded the motion. There was no discussion on the motion, and the vote was unanimous.

VI. Approval of Bills - Per List

Councilmember Manning made a motion to accept the bills for payment as presented. Councilmember Lynn seconded the motion. Councilmember Hollingsworth asked for the status on the roof replacement and insulation at the Sun-Diamond Facility and was told it was complete. The vote was unanimous.

VII. Public Comments – Agenda Only (Limit comments to 3 minutes or less)

No public comment

VIII. Presentations:

1. 2J Cowboy Productions – Julie Malgaglio & Juli Eberly
Councilmember Overstreet made a motion to table this item, pending review by Ken Raines, City Attorney. Councilmember Hollingsworth seconded the motion. There was no discussion. The vote was unanimous.
2. Central Baldwin Youth Football 11U Team – Judi Grant
The team was recognized for winning the Baldwin County Super Bowl and dedicated the season to teammate Branson Blevins.
3. Central Baldwin Middle School Cross Country and Track – Coach Lee Wilson
Councilmember Hollingsworth made a motion to donate \$1,200 towards the purchase of new uniforms for the CBMS Cross Country and Track team. Councilmember Lynn seconded the motion. There was no discussion. The vote was unanimous.
4. Sun Coast Builders – ABC Supply & Parish Tractor – Bill Patterson & James Linton
Bill Patterson & James Linton were unable to attend; this item was rescheduled until the next meeting.

IX. Unfinished Business:

1. Election of Mayor Pro Tempore

Mayor Campbell recommended Councilmember Hollingsworth. No motion was made. Councilmember Hollingsworth withdrew his name from consideration for this position. Mayor Campbell recommended Councilmember Overstreet. Councilmember Manning made a motion to elect Councilmember Overstreet as Mayor Pro-Tem. Councilmember Kitchens seconded the motion. Councilmember Hollingsworth commented that he feels the Mayor and Council need to work together, and he will vote for whom the Mayor recommends. The vote was unanimous.

2. Ordinance No. 006-2025 – Superintendent of the Utility System

Motion was made by Councilmember Hollingsworth to adopt Ordinance No. 006-2025. The motion was seconded by Councilmember Lynn. The majority of the Council discussed their concerns with the ordinance as written, specifically the salary. Roll call vote revealed: Aye: Councilmember Hollingsworth. Nays: Councilmembers Kitchens, Manning, Lynn, and Overstreet.

3. Ordinance No. 008-2025 – Robertsdale City Manager Position

Councilmember Hollingsworth made a motion that the Robertsdale City Manager position be withdrawn from the agenda. The motion was seconded by Councilmember Overstreet. There was no discussion. The vote was unanimous.

X. New Business:

1. Consideration to Observe December 26th and January 2nd as Gap Holidays
Councilmember Lynn made a motion to observe December 26th and January 2nd as Gap Holidays. Councilmember Kitchens seconded the motion. There was no discussion. The vote was unanimous.

2. Request to Reappoint Ashley Kucera to the Library Board

Councilmember Overstreet made a motion to reappoint Ashley Kucera to the Library Board. The motion was seconded by Councilmember Manning. There was no discussion. The vote was unanimous.

3. Agreement for Engineering Services with Civil Southeast LLC relating to the 30

Cubed Roadway Improvements at Highway 104 and Palmer Street.

Councilmember Kitchens made a motion to enter into the agreement for Engineering Services with Civil Southeast LLC. Councilmember Manning seconded the motion. Councilmember Hollingsworth provided an explanation regarding the purpose and significance of this project. The vote was unanimous.

4. A Salary Study

Councilmember Kitchens made a motion to move forward with conducting a salary study. Councilmember Overstreet seconded the motion. Ken Raines, City Attorney, asked that they consider amending the motion to authorize the Mayor to enter into a contract with the company, so it does not have to come back to the Council. Councilmember Kitchens amended the motion per request, and Councilmember Overstreet amended the second to the motion. The vote was unanimous.

XI. Reports of Officers/Departments/Committees

Mayor Campbell thanked the department heads for their reports provided during the workshop meeting.

XII. Resolutions and Ordinances:

1. Resolution No. 013-2025 – Hire Civil Southeast LLC on 30 Cubed Roadway Improvements at Highway 104 and Palmer Street.

Councilmember Hollingsworth made a motion to adopt Resolution No. 013-2025. Councilmember Kitchens seconded the motion. There was no discussion. The vote was unanimous.

XIII. Other New/Unfinished Business

1. Executive Session

Ken Raines, City Attorney, stated that at this time he has a matter that he would like to discuss with the Mayor and Council regarding pending litigation involving the City of Robertsdale and would like to respectfully request that the body make a motion to go into Executive Session to specifically discuss that issue.

Councilmember Hollingsworth asked if they could delay going into Executive Session until the Public Comments were heard. Mayor Campbell moved to the Public Comments section on the agenda.

After Public Comments, Mayor Campbell asked for a motion to enter into Executive Session. Motion was made by Councilmember Hollingsworth to enter into Executive Session to discuss Pending Litigation. Councilmember Kitchens seconded the motion. There was no discussion. Roll call vote revealed: Aye: Mayor Campbell, Councilmembers Kitchens, Manning, Lynn, Overstreet, and Hollingsworth. Nays: None.

Councilmember Kitchens made a motion to come out of Executive Session and resume the regular order of business. The motion was seconded by Councilmember Lynn. There was no discussion. The vote was unanimous.

Councilmember Kitchens made a motion to approve the Mediation Settlement Agreement discussed in Executive Session, along with suggestions made by Ken Raines, City Attorney. Councilmember Manning seconded the motion. There was no discussion. The vote was unanimous.

2. Executive Session

Councilmember Hollingsworth made a motion to table the Executive Session for a future meeting. The motion was seconded by Councilmember Overstreet. There was no discussion. The vote was unanimous.

XIV. Information:

1. Reappointed Tonya Lynn to the Planning Commission

XV. Public Comments (Limit comments to 3 minutes or less)

Public comments given by: Joe Pileggi, Jimmy Jackson, Ms. Odom, Jane Martin, Tony Meeker, Clint Raymond, Chris Campbell, and Councilmember Hollingsworth.

XVI. Adjournment

Councilmember Hollingsworth made a motion to adjourn the meeting, and Councilmember Overstreet seconded it. There was no discussion. The vote was unanimous.

APPROVED THIS 1st DAY OF December, 2025.


SECRETARY


MAYOR

Vendor Name	Voucher Description	Open Amount	Paid Amount
AIRGAS USA, LLC	CYLINDER RENTALS	1850.01	0.00
AL RURAL ELECTRIC ASSOC OF COOP	R. CROSSWHITE, D. GOGWIN, D. SMITH /	4200.00	0.00
ALABAMA 811 (APACT)	2025 RP1162 MEETING & RELATED EXPE	0.00	575.78
ALACOURT.COM	ONLINE COURT RECORDS	107.00	0.00
ALICIA L WILLIAMS	MONTHLY COURT MILEAGE	0.00	45.50
ALICIA L WILLIAMS	CERTIFICATION/TRAINING AWARD	0.00	1000.00
A-LONG BORING INC	BORE AT THOMPSON RD & HWY 59 (250')	16000.00	0.00
ANIXTER POWER SOLUTIONS, LLC	ELECTRIC INVENTORY	2330.46	0.00
ANNIE MOODY	MILEAGE EXPENSE - LGHIB CONF	0.00	19.60
ARISTA INFORMATION SYSTEMS, INC.	UT BILLS- PRINT SERVICE & POSTAGE	3881.53	0.00
AT&T MOBILITY	ALL CITY CELL PHONE	0.00	2858.85
BALDWIN CO COMMISSION**	CITY SHARE CORONER COSTS	0.00	1025.00
BALDWIN EMC	GRINDER PUMP/GROVE PARC SUB	0.00	217.00
BALDWIN EMC	LIFT STATION/SHADOWBROOK	0.00	51.00
BALDWIN EMC	STREET LIGHTS / ERRYBANE ACRES	0.00	313.58
BALDWIN FLOORING & CONSTRUCTION	DAYCARE FLOORS	0.00	16757.93
BALDWIN PORTABLE TOILETS	PORTABLE TOILETS FOR HONEYBEE FE;	0.00	475.00
BAY UTILITY TRAILERS, INC.	(40') 3" CHANNEL, (3') 1/2" ROUND ROD	0.00	222.00
BORDER STATES INDUSTRIES, INC.	LIGHTS FOR FLAGS AT HIGHWAY 90	457.88	0.00
BORDER STATES INDUSTRIES, INC.	3 IN STRAPS & JET LINE	0.00	116.08
BRANDI OVERSTREET	MONTHLY MILEAGE EXPENSE	0.00	90.18
CAMPBELL HARDWARE	SPRAY FOAM, 4 IN SEWER FITTINGS - WI	368.08	0.00
CARRIE J. BAGGETT	CITY HL-CLEANING SERV	200.00	200.00
CASE PHOTOGRAPHY	PHOTOGRAPHY SESSION/SWEARING IN	0.00	1150.00
CENGAGE LEARNING INC/GALE	LB - BOOKS	0.00	146.95
CHARLES H. MURPHY	MONTHLY MILEAGE EXPENSE	0.00	284.90
CITIZENS' BANK	COLISEUM PAYMENT	0.00	10954.20
COASTAL INDUSTRIAL SUPPLY LLC	NUTS & BOLTS FOR STOP SIGNS	62.08	0.00
COASTAL INDUSTRIAL SUPPLY LLC	ZIPTIES	58.26	0.00
COASTAL INDUSTRIAL SUPPLY LLC	STAPLER FOR CHRISTMAS LIGHTS	66.98	0.00
COASTAL INDUSTRIAL SUPPLY LLC	GRINDER & BATTERIES- PARKS	0.00	469.98
COASTAL INDUSTRIAL SUPPLY LLC	(12PK) L GLOVES, (12PK) XL GLOVES	0.00	1235.52
COASTAL INDUSTRIAL SUPPLY LLC	SPUD WRENCHES, PRY BAR, PIPE STANI	0.00	453.17
COASTAL INDUSTRIAL SUPPLY LLC	TRAFFIC SIGNS, CUTTERS, CLEVIS, STR/	0.00	549.80
COASTAL INDUSTRIAL SUPPLY LLC	POST & ZIP TIES	0.00	107.58
CONSOLIDATED PIPE & SUPPLY	HYDRANT EXTENSION KIT	2300.00	0.00
CONSOLIDATED PIPE & SUPPLY	(6) 2" REGISTERS	990.00	0.00
CONSOLIDATED PIPE & SUPPLY	HDPE PIPE FOR HWY 59 WATER LINE	0.00	4752.50
DANA SAFETY SUPPLY, INC.	CAGE FOR PATROL VEHICLE	0.00	1041.50
DAVISON FUELS & OIL COMPANY	FUEL FOR CITY VEHICLES	3489.05	9874.84
DAVISON FUELS & OIL COMPANY	FUEL FOR COLISEUM GENERATOR	1674.98	0.00
DAVISON FUELS & OIL COMPANY	FUEL FOR WWTP GENERATOR	3127.55	0.00
DAVISON FUELS & OIL COMPANY	FUEL FOR CITY HALL/ST PAUL WATER T/	123.70	0.00
DAVISON FUELS & OIL COMPANY	FUEL FOR FAIRGROUND RD WATER TAN	382.92	0.00
DAVISON FUELS & OIL COMPANY	FUEL FOR POLICE DEPT GENERATOR	139.31	0.00
DAVISON FUELS & OIL COMPANY	FUEL FOR NORTH WATER PLANT GENER	1503.91	0.00
DEBORAH TOLER	MONTHLY MILEAGE EXPENSE	0.00	70.63
DENISE CAMP	UNIFORM EMBROIDERY	1888.00	0.00
EAST BAY ELECTRIC, CO. LLC	BALANCE FOR RECONDUCTOR ALONG H	40836.50	0.00
EAST BAY ELECTRIC, CO. LLC	INTERCONNECT W/ RIVIERA	20113.50	0.00
EMILY HOBBS	LIB- CLEANING SERV	810.00	0.00
EVER E BEDOYA	IN-PERSON COURT INTERPRETATION	175.00	0.00
FERGUSON WATERWORKS #1204	BOLT PACKS - SEWER	0.00	158.53
FERGUSON WATERWORKS #1204	8" 45s & ACCESSORIES	0.00	1600.00
GeoCon ENGINEERING & MATERIAL TE	S; AMPHITHEATER - CONSTRUCTION MATE	5826.00	0.00
GILES AUDIO VISUAL INTEGRATIONS	SWEARING IN CEREMONY	1500.00	0.00
GRAINGER	AIR FILTERS FOR CITY BUILDINGS	815.60	0.00
GREENPOINT AG	PRAMITOL	656.25	0.00
GREER'S #34	SUPPLIES FOR FD	362.26	0.00
GRESKO SUPPLY, INC.	UPGRADE LANTERNS ON BRICK COLUMI	0.00	13396.00
GRESKO SUPPLY, INC.	ELECTRIC INVENTORY	0.00	1380.00
GRESKO SUPPLY, INC.	(200) METER SEALING RINGS	0.00	2000.00
GULF COAST BLDG SUPPLY & HARDW/	REPR & MTN TO BLDGS, OPER & MISC S/	0.00	2891.90
GULF COAST EXTERMINATORS, LLC	PEST CONTROL/ ALL CITY BLDGS	695.00	0.00
HEATHER A FELLER	MONTHLY MILEAGE EXPENSE	0.00	76.65
HERC RENTALS	PUMP VAC ASST.	5100.38	0.00
HINKLE METALS & SUPPLY CO	ROLL OF INSULATION -- PD, PZK & PO	0.00	116.55
HINKLE METALS & SUPPLY CO	FOIL TAPE - PZK	44.07	0.00
IMAGECRAFT SERVICES	GRAPHICS FOR DAMAGED TAHOE UNIT ;	0.00	330.00
IMPERIAL DADE	(2) CASES CENTERPULL	0.00	95.50
INFIRMARY OCCUPATIONAL HEALTH	PRE-EMPLOYMENT D&A SCREEN (M.PAU	70.00	70.00

**CITY OF ROBERTSDALE
NOVEMBER 17, 2025**

**ACCOUNTS PAYABLE
BILL LIST**

APPENDIX

INFIRMARY OCCUPATIONAL HEALTH	4Q RANDOM D&A SCREENS	510.00	0.00
JADE CONSULTING	2025 TA SIDEWALK PROJECT	1214.75	0.00
JADE CONSULTING	CONSTRUCTION DOC PREP - 2025 TA SII	0.00	2429.50
JAMES PARRISH COLEMAN	OCT/2025 COURT CONTRACT SERV	0.00	1800.00
JENNY L GIPSON	CERTIFICATION/TRAINING AWARD	0.00	250.00
JUBILEE DECOR, LLC	WARM WHITE C7 BULBS - CHRISTMAS	344.74	0.00
KENNETH R. RAINES LAW FIRM	LEGAL EXPENSES & RETAINER FOR OCT	950.00	13624.43
KorTerra	LOCATE MANAGEMENT STANDARD 10/25	2826.14	0.00
LOXLEY CWC GENERAL FUND	INMATE LABOR	2100.00	0.00
MAMA LOU'S RESTAURANT	INMATE MEALS	0.00	1188.00
MATHES OF ALABAMA/FOLEY	LIGHTS - CITY HALL	0.00	329.83
MEDIACOM	PW SATELLITE EXPENSE	0.00	103.06
MEGHAN B HUDSON	HONEYBEE FESTIVAL T SHIRTS	0.00	90.00
MILLER'S GRAND EVENTS	TABLE, TENT & CHAIRS FOR HONEYBEE	0.00	1435.00
MOBILE SOLVENT & SUPPLY	(3) 50# CYLINDERS - CHLORINE	0.00	851.95
PAUL M OVERSTREET	CERTIFICATION/TRAINING AWARD	0.00	1000.00
POWER SYSTEMS OF MS, LLC	GENERATOR SERVICE	0.00	550.00
PRO CHEM INC	(2) BOXES ORANGE GLOVES	670.54	0.00
QUALITY PRINTING & BUSINESS SYSTE	LB/ COPIER MTN EXPENSE	91.63	0.00
QUALITY PRINTING & BUSINESS SYSTE	CH/ COPIER MTN EXPENSE	0.00	128.82
QUALITY PRINTING & BUSINESS SYSTE	PW/ COPIER MTN EXPENSE	0.00	143.26
QUALITY PRINTING & BUSINESS SYSTE	PD/ COPIER MTN EXPENSE	0.00	55.00
RACINE FEED, GARDEN & SUPPLY	CONSTRUCTION HAY & GRASS SEED	0.00	463.50
RACINE FEED, GARDEN & SUPPLY	SPRAYER	0.00	1720.00
RACINE FEED, GARDEN & SUPPLY	FEED HAY - LIBRARY	0.00	33.00
RACINE FEED, GARDEN & SUPPLY	(14) HAY BALES - HB PARK	0.00	176.00
RACINE FEED, GARDEN & SUPPLY	HAY - NORTH OF CBMS	0.00	245.00
RIVIERA UTILITIES (2)	SOUTH AND NORTH TIE - INTERCONNEC	71997.32	0.00
ROBERTSDALE AUTO PARTS	AC BELT - PZK	23.99	0.00
ROBERTSDALE AUTO PARTS	WET/DRY SHOP VAC - WATER	320.00	0.00
ROBERTSDALE AUTO PARTS	TRACTOR BATTERY - PARKS	223.65	0.00
ROBERTSDALE AUTO PARTS	GREASE	360.62	0.00
ROBERTSDALE AUTO PARTS	JUMP BOXES - #22 & #23	360.00	0.00
ROBERTSDALE AUTO PARTS	DEF - SEWER EQUIP	87.96	0.00
ROBERTSDALE FEED,SEED & SUPPLY	SYRINGE FOR FLOORS @ PZK	0.00	5.00
ROBERTSDALE FEED,SEED & SUPPLY	FIELD CHALK	0.00	700.00
ROBERTSDALE FEED,SEED & SUPPLY	PROPANE	0.00	21.00
SEMINOLE LAWN CARE, LLC	COLISEUM FLOWER BEDS	800.00	0.00
SEMINOLE LAWN CARE, LLC	MAINTAIN PD BEDS	300.00	0.00
SEMINOLE LAWN CARE, LLC	MAINTAIN CITY HALL FLOWERBEDS	125.00	0.00
SEMINOLE LAWN CARE, LLC	MAINTAIN CHAMBER FLOWERBEDS	450.00	0.00
SEMINOLE LAWN CARE, LLC	MAINTAIN HONEYBEE PARK/ ADD ON PL	4255.00	0.00
SMITH INDUSTRIAL SERVICE, INC	LEAK REPAIRS	2782.45	0.00
SOUTH AL REGIONAL PLAN COMM	COMPREHENSIVE PLAN #338591	0.00	15000.00
SOUTHERN COMPANY SERVICES, INC	TRANSMISSION & ANCILLARY SERV	0.00	69855.89
SOUTHERN STEEL STRUCTURES	SUN DIAMOND ROOF REPLACEMENT	0.00	131219.65
STAPLES	OFFICE SUPPLIES	0.00	946.85
STEPHANIE A KROLL	MONTHLY MILEAGE EXPENSE	0.00	175.00
STERICYCLE, INC.	SHRED IT SVCS - CH	110.52	0.00
STERICYCLE, INC.	SHRED IT SVCS - PW	0.00	82.73
STYX'S TRACTOR AND TREE SERVICE	DEAD TREE REMOVAL	0.00	1200.00
STYX'S TRACTOR AND TREE SERVICE	CEDAR TREE @ HB	0.00	500.00
SUN COAST ENERGY LLC	HVAC REPAIRS AT SR CENTER	0.00	250.96
SWDA BALDWIN COUNTY	LANDFILL EXPENSES	11979.64	0.00
SWEAT TIRE CO INC	2 TIRES - TRACTOR - STREETS	2280.82	0.00
SWEAT TIRE CO INC	ROTATE & BALANCE TIRES FOR VEHICLE	223.52	0.00
SWEAT TIRE CO INC	(2) TIRES FOR TRUCK 37	2879.52	0.00
SWEAT TIRE CO INC	TIRE - DUMP TRUCK - WATER	524.10	0.00
SWEAT TIRE CO INC	FRONT TIRE - GARBAGE TRUCK	569.10	0.00
SWEAT TIRE CO INC	NEW TIRES FOR TRUCK 1	1141.60	0.00
SWEAT TIRE CO INC	TIRES FOR TRUCK #19	958.48	0.00
SWEAT TIRE CO INC	TIRE REPAIR FOR TRUCK 61	26.63	0.00
SWEAT TIRE FOLEY WEST	ALIGNMENT - #19	106.51	0.00
T MOBILE	PD BODY/CAM DATA	0.00	470.40
TAMMY HUGHES	GAS METER TEMPLATE FOR FILE TRANS	0.00	2000.00
TASC	FSA & ACA - ADMINISTRATIVE FEES	261.06	0.00
TAYLOR CONSTRUCTION OF BALDWIN	2 LOADS OF CONSTRUCTION ROCK - AMI	0.00	1950.00
TeamLogic IT	SERVICE @ CH, PD, LB & PW	0.00	10354.89
TeamLogic IT	MONTHLY SERVER MAINTENANCE	0.00	4944.00
THOMAS F MONK	OCT/2025 COURT CONTRACT SERV	0.00	1800.00
THOMPSON ENGINEERING, INC	FAIRGROUND ROAD EXPANSION	0.00	28535.11
TONY'S TOWING, INC.	TOWING OF TRUCK 33	0.00	490.00

CITY OF ROBERTSDALE
NOVEMBER 17, 2025

ACCOUNTS PAYABLE
BILL LIST

APPENDIX _____

UNITED RENTALS (NORTH AMERICA), 11' 61-70" SMOOTH DRUM ROLLER - RENTAL	3239.32	0.00
US DEPARTMENT OF ENERGY	40628.14	0.00
USA BLUEBOOK, LTD	113.00	0.00
WILEY SERVICES	0.00	6934.21
Open & Paid Invoice Totals	\$278,042.01	\$381,226.24
Grand Total of Open & Paid Invoices		\$659,268.25

RESOLUTION NO. 013-2025

**A RESOLUTION TO HIRE CIVIL SOUTHEAST, LLC
30 CUBED ROADWAY IMPROVEMENTS**

WHEREAS, the City of Robertsdale, Alabama, is in need of Professional Engineering Services to complete the referenced project as previously approved by the City of Robertsdale; and

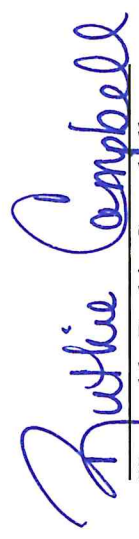
WHEREAS, Civil Southeast has the staff and expertise to provide these services;

WHEREAS, the agreement shall be made contingent upon funding approval by the Baldwin County Commission;

NOW THEREFORE BE IT RESOLVED by the City Council that Civil Southeast be hired and authorizes the Mayor and Clerk to execute a professional services agreement with said firm.

Passed this 17th day of November, 2025, by the Council of the City of Robertsdale.


Shannon J. Burkett
City Clerk


Honorable Ruthie Campbell
Mayor