

The City Council of the City of Robertsdale, Alabama, met Monday, June 2, at 6:00 p.m. in the Council Chambers of Robertsdale City Hall, that being the date, time, and place for such meeting.

Upon roll call, the following members of the Council were found to be present: Councilmember Kitchens, Cooper, Campbell, Johnson, and Hollingsworth. Absent: Mayor Murphy. A quorum being present, the meeting proceeded with the transaction of business.

Mayor Pro-Tem Kitchens presided over the meeting. Shannon Burkett served as secretary. Ken Raines, City Attorney, was also in attendance.

Mayor Pro-Tem Kitchens called for any additions or corrections to the minutes presented for approval from the May 19, 2025, meeting. A motion was made by Councilmember Campbell, seconded by Councilmember Cooper, with unanimous approval to accept the minutes from the previous meeting. Motion carried.

Mayor Pro-Tem Kitchens asked for questions or comments regarding the bills presented for approval. A motion was made by Councilmember Hollingsworth, seconded by Councilmember Cooper, with unanimous approval to accept the bills for payment as presented. Motion carried.

APPENDIX I

Under new business, the council authorized advertising for bids to replace the roofs on two city-owned buildings at the former Diamond Foods property. Greg Smith, City Engineer, mentioned that the lowest estimate received was around \$200,000 and discussed, including input from resident Roger Booth, that the bids could include alternate pricing for 24-gauge and 26-gauge metal roofing options. A motion was made by Hollingsworth, seconded by Campbell, with unanimous approval to advertise for bids to replace the roofs on the two city-owned buildings at the former Diamond Foods property on Fairground Road, and include alternate pricing for 24-gauge and 26-gauge metal roofing options. Motion carried.

The next item on the agenda was the annual contract with Grant Management. Stacy McKean was unable to attend. Greg Smith, City Engineer, explained that she played a key role in securing \$2M GOMESA funding and consulting on the CDBG sewer projects. A motion was made by Councilmember Hollingsworth and seconded by Councilmember Cooper to renew the annual contract with Grant Management. Mayor Pro-Tem Kitchens asked for any discussion on the motion. Mr. Smith mentioned that there was a resolution on the agenda to renew this contract. With that being said, Councilmember Hollingsworth and Councilmember Cooper withdrew their motion.

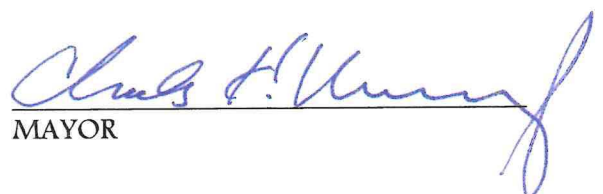
The Council received a copy of Resolution No. 003-2025, extending the contract with Grant Management for twelve months. Motion was made by Councilmember Hollingsworth, seconded by Councilmember Cooper, with unanimous approval to adopt Resolution No. 003-2025 regarding the annual contract with Grant Management. Motion carried.

The Council also received a copy of Resolution No. 004-2025, appointing the City Clerk as Municipal Election Manager and Absentee Ballot Manager. The motion was made by Councilmember Cooper, seconded by Councilmember Johnson, with unanimous approval to adopt Resolution No. 004-2025, appointing the City Clerk as Municipal Election Manager and Absentee Ballot Manager

There being no further business to come before the Council, a motion was made by Councilmember Cooper, seconded by Councilmember Johnson, with unanimous approval to adjourn. Motion carried.

APPROVED THIS 16th DAY OF June, 2025.


SECRETARY


MAYOR

Vendor Name	Voucher Description	Open Amount	Paid Amount
ABEL VETERINARY CLINIC	VETERINARY SERVICES	0.00	331.84
ACTION	2025 TOP 10 BANQUET SHIRTS	0.00	140.00
ACTION	(2) SIGNS FOR AMPHITHEATER	0.00	650.00
ACTIVE911, INC.	SUBSCRIPTION RENEWAL	0.00	384.04
AL MUNICIPAL REV OFFICERS ASSOC	ANNUAL MEMBERSHIP RENEWAL	25.00	25.00
ALTEGRA TECHNOLOGIES LLC	VENDOR REGISTRATION UPDATE TO WEBSIT	0.00	2700.00
AMERICAN DETENTION SERVICES	QUAM INTERCOM CALL STATION	0.00	545.50
ANALYTICAL WATER SOLUTIONS	ANNUAL HACH DR3900 SERVICE	788.74	0.00
ANIXTER POWER SOLUTIONS, LLC	ELECTRIC INVENTORY	4472.00	0.00
CARRIE J. BAGGETT	CITY HL-CLEANING SERV	0.00	200.00
BALDWIN EMC	COTTAGES @ AVENTURA - LIFT STATION	0.00	197.00
BALDWIN EMC	CRYSTAL POINTE	0.00	67.00
BALDWIN EMC	LIFT STATION HARVEST MEADOWS	0.00	54.00
BALDWIN EMC	HARVEST MEADOWS LIFT STATION	0.00	45.00
BALDWIN EMC	LIFT STATION/CRYSTAL ORCHARD	0.00	57.00
BALDWIN EMC	CRYSTAL ORCHARD - PUMP STATION	0.00	111.00
BALDWIN JANITORIAL AND PAPER, LLC	JANITORIAL SUPPLIES	0.00	608.37
BARNES PLUMBING LLC	23000CHICAGO ST SEWER REPAIR	0.00	2650.00
EVER E BEDOYA	IN-PERSON COURT INTERPRETATION	175.00	0.00
BENNY DARBY CONST. CO. INC.	2 LOADS PIT SAND & 2 LOADS B BASE	1100.00	0.00
BORDER STATES INDUSTRIES, INC.	BREAKERS FOR ARENA	0.00	94.28
BORDER STATES INDUSTRIES, INC.	ELECTRIC SUPPLIES	535.32	0.00
BRIGHTSPEED	UT DEPT/ PHONE EXPENSE	1098.20	0.00
RUTH M CAMPBELL	MILEAGE-LEAGUE MEETING HUNTSVILLE	0.00	500.50
CIVIL SOUTHEAST ENGINEERING GROUP,	2024 CDBG SEWER REHAB	0.00	5088.00
CLEVERDON SOD FARM	(1) PALLET CENTIPEDE MINI ROLLS	99.00	0.00
COASTAL INDUSTRIAL SUPPLY LLC	AMERICAN LOCKS	0.00	2904.72
COASTAL INDUSTRIAL SUPPLY LLC	GLOVES	0.00	62.65
COASTAL INDUSTRIAL SUPPLY LLC	2 GAL PUMP UP SPRAYER	0.00	19.99
CONSOLIDATED PIPE & SUPPLY	MATERIAL FOR HWY 59 MOBILE HOME ST	0.00	441.00
CONSOLIDATED PIPE & SUPPLY	MATERIAL FOR WILTERS ST/BBE EXTENSION	6702.40	0.00
CONSOLIDATED PIPE & SUPPLY	(12) 3/4 DRESSER COUPLINGS, (18) 2 DRESSI	1182.00	0.00
CORE & MAIN LP	ELECTRIC AMI METERS	6268.00	0.00
KAY CUNNINGHAM	CPR / FIRST AID CLASS	0.00	595.00
MARSHALL O. DAVIS, JR	INFLATABLE FOR FAMILY PICNIC	0.00	300.00
DAVISON FUELS & OIL COMPANY	FUEL FOR CITY VEHICLES	3315.04	2536.72
DE LAGE LANDEN FIN SERV (COPIER)	CTY HL/ COPIER CONTRACT	0.00	336.57
DE LAGE LANDEN FIN SERV (COPIER)	PD/ COPIER CONTRACT	0.00	227.04
DE LAGE LANDEN FIN SERV (COPIER)	LB/ COPIER CONTRACT	0.00	242.32
DIAMOND M&A ELECTRIC, LLC	23151 S. FRANCES AMI METER CHANGE OUT	0.00	450.00
TODD ELLISON	ICE CREAM / CITY FAMILY PICNIC	255.00	0.00
FERGUSON WATERWORKS #1204	2X300 MUNICIPEX	0.00	900.00
FERGUSON WATERWORKS #1204	WRENCH, HAND PUMP	660.72	0.00
GALLS, LLC	UNIFORMS	0.00	180.72
JENNY L GIPSON	MONTHLY COURT MILEAGE	0.00	70.98
JENNY L GIPSON	TUITION REIMBURSEMENT	993.32	0.00
GRESKO SUPPLY, INC.	AID TO CONSTRUCT - REGIONAL MOBILE HOI	0.00	15930.00
GRESKO SUPPLY, INC.	AID TO CONSTRUCT - FOREST PARK ORDER	0.00	2047.50
GRESKO SUPPLY, INC.	ELECTRICAL SUPPLIES	0.00	2205.00
GRESKO SUPPLY, INC.	AID TO CONSTRUCT - (7) DECORATIVE LANTE	4596.00	0.00
HINKLE METALS & SUPPLY CO	THERMOSTAT WIRE	0.00	107.32
PAUL HOLLINGSWORTH	MILEAGE-LEAGUE MEETING HUNTSVILLE	0.00	490.00
HUB CITY SEAFOOD	CITY FAMILY PICNIC	0.00	495.00
IMPERIAL DADE	1 CASE CENTERPULL, 1 CASE JUMBO ROLL 1	0.00	71.94
IMPERIAL DADE	(6) CASES REGULAR ROLL TOILET PAPER	0.00	272.28
IMPERIAL DADE	(4) CASES PAPER TOWELS	150.48	0.00
LEAF	BODY CAMERAS & CAR CAMERAS - YR 2 OF (0.00	31579.20
LOWE'S BUSINESS ACCOUNT	OPERATING SUPPLIES - RC	1425.00	0.00
MAMA LOU'S RESTAURANT	INMATE MEALS	0.00	1896.00
MEAGPOWER	POWER PURCHASED	0.00	270073.36
MWCF INC	FINAL AUDIT BILLING	0.00	27263.60
NORTH AMERICAN ELECTRIC RELIABILITY	NERC & SERC REGION ASSESSMENT 3RD QT	0.00	1112.24
OFFICE OF PROSECUTION SERVICES	PRETRIAL DIVERSION RECORDS	7.00	7.00
PACE ANALYTICAL SERVICES, INC	WATER SAMPLES	0.00	337.40
PACE ANALYTICAL SERVICES, INC	REGULAR SEWER SAMPLES	0.00	372.80
PARISH TRACTOR	RADIATOR FOR MOWER	940.60	0.00
PAYNE MANAGEMENT, INC.	PIPELINE COMP PRGR FEB 2022	2070.00	0.00
PURCHASE POWER	POSTAGE FOR METER	500.00	0.00
RIVIERA UTILITIES (1)	GAS PURCHASED- CITY GATES	0.00	4295.58
RIVIERA UTILITIES (1)	TRAFFIC LIGHT @ CBMS & HWY 59	0.00	34.69
RIVIERA UTILITIES (1)	GAS @ NEW PUB WKS BLDG	0.00	106.94

RIVIERA UTILITIES (1)	GAS @ FAIRGROUND ROAD	0.00	155.84
RIVIERA UTILITIES (1)	PONDER PLACE-LIFT STATION	0.00	82.03
SEMINOLE LAWN CARE, LLC	MAINTAIN CITY HALL FLOWERBEDS	0.00	125.00
SEMINOLE LAWN CARE, LLC	MAINTAIN HONEYBEE PARK & SPREAD INSEC	0.00	2725.00
SEMINOLE LAWN CARE, LLC	MAINTAIN CHAMBER FLOWERBEDS	0.00	450.00
SEMINOLE LAWN CARE, LLC	MAINTAIN LIBRARY FLOWER BEDS	0.00	400.00
SEMINOLE LAWN CARE, LLC	MAINTAIN PD BEDS	0.00	300.00
SHELBY CONCRETE (BALDWIN CONCRET	CONCRETE FOR ALLEYWAY WORK	0.00	1630.00
SNAP-ON CREDIT LLC	SNAP ON SOFTWARE SUBSCRIPTION	0.00	58.25
SOUTHEAST OFFICE PRODUCTS & PAPEF	OFFICE PRODUCTS	0.00	55.50
SOUTHEAST OFFICE PRODUCTS & PAPEF	USB DRIVES	57.99	0.00
STUART C. IRBY CO.	AID TO CONSTRUCT - AVERY PARK	0.00	18135.90
STUART C. IRBY CO.	AID TO CONSTRUCT - FOREST PARK PHASE I	0.00	4680.00
STUART C. IRBY CO.	ELECTRIC INVENTORY	1187.50	0.00
SUMMERDALE WESTERN STORE	UNIFORMS	246.00	840.00
TAYLOR CONSTRUCTION OF BALDWIN CC	1 LOAD TOPSOIL	0.00	425.00
TAYLOR CONSTRUCTION OF BALDWIN CC	(1) LOAD SANDY TOPSOIL	0.00	162.50
TAYLOR CONSTRUCTION OF BALDWIN CC	(1) LOAD SANDY TOPSOIL	0.00	162.50
TRANSARMOUR	AID TO CONSTRUCT - AVERY PARK - (2) 75KV	0.00	36250.00
TUBBYS TEES, INC	(910) SUMMER CAMP 2025 TSHIRT ORDER	0.00	4398.16
VULCAN INC	(8) 15MPH SPEED LIMIT SIGNS (18X24)	0.00	163.68
WALLACE WELDING	HEADER WALL FOR WELL 5 WATER PLANT	0.00	800.00
WARD INTERNATIONAL TRUCKS OF ALAB	FILTERS FOR TRUCK # 14	0.00	378.42
WM CORPORATE SERVICES, INC.	EXTRA DUMPSTER AT WWTP	391.57	0.00
ALICIA L WILLIAMS	MONTHLY COURT MILEAGE	0.00	22.54
Open & Paid Invoice Totals:		\$39,241.88	\$454,814.41
Grand Total of Open & Paid Invoices:			\$494,056.29

RESOLUTION NO. 003-2025

**A RESOLUTION FOR ANNUAL RENEWAL PROFESSIONAL
GRANT CONSULTING AND MANAGEMENT SERVICES**

WHEREAS, the City of Robertsdale has an existing professional services contract with Grant Management, LLC for on-going grant consulting and grant management services; and

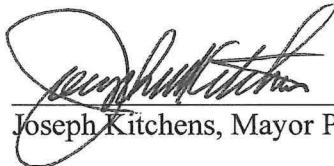
WHEREAS, the terms of the contract state that it is renewable for an annual extension if there are no changes and both parties agree; and

WHEREAS, both the City and Grant Management, LLC have reviewed the contract, last approved in May of 2024, and agree that no changes are needed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robertsdale, Alabama, that by this Resolution the City of Robertsdale is renewing the annual professional services contract with Grant Management, LLC.

BE IT FURTHER RESOLVED by the City Council that the Mayor is authorized to sign the contract extension for a period of 12 months.

ADOPTED this 2nd day of June, 2025.



Joseph Kitchens, Mayor Pro-Tem

ATTEST:


Shamon Burkett, City Clerk

RESOLUTION NO. 004-2025

**APPOINTING CITY CLERK TO SUPERVISE THE MUNICIPAL
ELECTION AND TO SERVE AS ABSENTEE
ELECTION MANAGER**

WHEREAS, a General Municipal Election will be held in the City of Robertsdale on the 26th of August 2025, and if necessary, a Run-off Election will be held in the City of Robertsdale on the 23rd of September 2025; and,

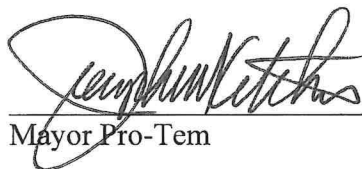
WHEREAS, the Mayor of the City of Robertsdale is a candidate in said election and is thereby disqualified to perform certain duties per the Code of Alabama, 1975.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROBERTSDALE, as follows:


1. That Shannon J. Burkett, City Clerk, be and is hereby authorized to perform all the duties otherwise required to be performed by the Mayor, per Code of Alabama, 1975, with respect to the General Municipal Election and any Run-off Election ordered held with respect thereto.

2. That Shannon J. Burkett, City Clerk, be and is hereby also appointed Absentee Election Manager to handle absentee ballots and perform such other duties as required by law in and about the holding of the General Municipal Election and any Run-off Election ordered held with respect thereto.
 - (a) Compensation for the Absentee Election Manager for the City of Robertsdale, shall be and the same is hereby fixed at the sum of \$50.00 per day for each day absentee elections services are performed from the date of delivery of the absentee ballots to the absentee elections manager and including the day of the election, to be paid from the general funds. (b) This is adopted pursuant to Section 17-11-14 Code of Alabama, 1975, and shall be effective for all municipal elections, both general and special, held in the year 2025.

Adopted this 2nd day of June, 2025.



Mayor Pro-Tem

ATTEST:


City Clerk